

Retake Mid-term Exam for Fall 2020

Last Date of Assignment Submission: Friday, 27 November 2020

Email: mm.rahman@royal.edu.bd

Date of Viva Exam: Sunday 29 November 2020

Mode of Viva Exam: Online or Over Telephone or RUD Campus

Dear Students,

You are advised to prepare *one assignment for each course* as per given topic listed below for **Retake Mid-term Exam Fall 2020** and submit them (mentioned ID, Name and Telephone as the Subject of Email) to email: [<mm.rahman@royal.edu.bd>](mailto:mm.rahman@royal.edu.bd) by Friday, 27 November 2020.

The Viva Exam for Retake Mid-term Fall 2020 Semester will be held *Online or Over Telephone or RUD Campus* on Sunday, 29 November 2020 from 2:00 pm to 5:00 pm.

All students have to pay all dues to RUD accounts office personally or by Bkash before viva exam.

Thank you.

Dr. Md. Mostafizur Rahman

Associate Professor and Head

Department of Library Management and Information Science

Cell: 01714-085060

Guidelines of Writing Assignment

Students are advised to follow the guidelines for writing the assignment as below.

1. Assignment Format:

- (a). Length of the assignment will be 2000 to 3000 words.
- (b). Must be in three part such as theoretical frame work, body of the text and conclusion along with cited reference (if applicable) at the end.

- (c). Font size will be 12 points and line's space 1.5. Times New Roman font will be preferred. Page margin will be 1 inch in all sides.
- (d). Print on black and white background for softcopy (pdf format) and white offset paper size A4 for hardcopy.

2. Front Cover Page Format:

- (a). Exam's Name, (b). Course Code & Course Title, (c). Assignment Topic, (d). Student's Name, (e). Student's ID No., (f). Semester's Name and Year, (g). Submission Date, (h). Mobile phone number, (i) Course Teacher's Name and Designation, (j). Department's Name, and (k). University's Name and Address.

List of Assignment Topics

21st, 22nd and 23rd batch Regular Students		
Course	Assignment Topic	Course Teacher
MSLMIS-504: Classification – Theory	Assignment Topic: (a). Define Classification. Mention the purposes and functions of classification. Differentiate between natural classification and artificial classification. (b). Explain the Five Predicable of library classification and Canons of library classification.	Md. Mahmudul Hasan Email to: mm.rahman@royal.edu.bd
MSLMIS-505: Classification - Practical	Assignment Topic: Answer all questions which have been given in the Page-4 below.	Dr. Md. Mostafizur Rahman Email to: mm.rahman@royal.edu.bd
MSLMIS-506: Documentation and Information Retrieval	Assignment Topic: (a). What do you mean by CAS? Describe the different types of CAS and also mention the purposes, steps and factors of CAS. (b). What do you mean by documentation? State the scope of documentation and explain the documentation life cycle.	Md. Mahmudul Hasan Email to: mm.rahman@royal.edu.bd
MSLMIS-604: Research Methodology	Assignment Topic: (a). What do you mean by research? Illustrate the ethical issues of research in different stages of social science research. (b). Describe the different types of information sources with examples.	Dr. Md. Mostafizur Rahman Email to: mm.rahman@royal.edu.bd
21st, 22nd and 23rd batch PG Diploma in LIS Degree Holder Students		
Course	Assignment Topic	Course Teacher
MSLMIS-604: Research Methodology	Assignment Topic: (a). What do you mean by research? Illustrate the ethical issues of research in different stages of social science research. (b). Describe the different types of information sources with examples.	Dr. Md. Mostafizur Rahman Email to: mm.rahman@royal.edu.bd

MSLMIS- 607: Library Systems and Services - Academic Library	<p>Assignment Topic: (a). Write the definition of library committee. Mention the types of library committee and its necessity to library management. Sate the functions and duties of library committee.</p> <p>(b). What are the book selection policies of a school library? Explain the importance of library for a school student.</p>	<p>Md. Mahmudul Hasan Email to: mm.rahman@royal.edu.bd</p>
MSLMIS-615: Advanced Cataloguing – Theory	<p>Assignment Topic: (a). What do you mean by subject heading? Describe the various types of subject heading with examples.</p> <p>(b). Discuss the steps of determination of subject headings of a book.</p>	<p>Md. Mahmudul Hasan Email to: mm.rahman@royal.edu.bd</p>
MSLMIS-616: Advanced Cataloguing – Practical	<p>Assignment Topic: Answer all questions which have been given in the Page- 5 below.</p>	<p>Dr. Md. Mostafizur Rahman Email to: mm.rahman@royal.edu.bd</p>
20th batch Research Group Students		
Course	Assignment Topic	Course Teacher
MSLMIS-602: Automation of Information Institutions	<p>Assignment Topic: (a). What do you mean by LMS? Describe the selection criteria of a LMS.</p> <p>(b). Illustrate the basic components of library automation with examples.</p>	<p>Dr. Md. Mostafizur Rahman Email to: mm.rahman@royal.edu.bd</p>
MSLMIS- 607: Library Systems and Services - Academic Library	<p>Assignment Topic: (a). Write the definition of library committee. Mention the types of library committee and its necessity to library management. Sate the functions and duties of library committee.</p> <p>(b). What are the book selection policies of a school library? Explain the importance of library for a school student.</p>	<p>Md. Mahmudul Hasan Email to: mm.rahman@royal.edu.bd</p>

RETAKES MID-TERM EXAM FALL 2020
COURSE CODE: MSLMIS-505
COURSE TITLE: CLASSIFICATION - PRACTICAL

Full Marks: 40

- A. Describe the basic structure of Dewey Decimal Classification Scheme. 10**
- B. Build Classification Number According to DDC 23rd Edition. 15x2=30**

1. Fundamental of Library Science
2. Christianity
3. Introduction to Theory of Social Science
4. A short report on Economic condition in China during COVID 19
5. An essay on Library of Congress Classification
6. Revenue in Thailand
7. The dawn of Islam
8. An analysis of Political Parties in India
9. A book on Foreign economic relations between Japan and Nepal
10. A study on Foreign relations between United Kingdom and Bangladesh
11. Treaties of United States of America and Canada
12. The impact of Saudi Arabian investments in Bangladesh: a critical analysis
13. Economic aid of Bangladesh to Iraq
14. Migration from Italy to Japan
15. Research on Education

Table-2

**[Bangladesh: -5492; Canada: -71; China: -51; India: -54; Iraq: -567; Italy:-45; Japan: -52;
Nepal: -5496; Saudi Arabia: -538; Thailand:- 593; United Kingdom:-41; USA: -73]**

RETAKE MID-TERM EXAM FALL 2020
COURSE CODE: MSLMIS-616
COURSE TITLE: ADVANCED CATALOGUING - PRACTICAL

Full Marks: 40

1. (a). Draw a catalogue card in English and Bengali languages with the items of ISBD of AACR-2. 2+8=10

(b). What is call number? State the rules of personal author, translator and editor as author entries of book according to AACR-2. 2+3=5

2. Develop main entry card with tracing and added entry catalogue of book according to AACR-2.

12.5

(a). A book titled “Public Libraries in Bangladesh”, written by M A Sayed, Dr. Md. Rafiqul Islam, Professor Jamir Ali Sheikh and Ajit Kumar Sen. Published by Muktohdhara Publishers, Dhaka in 1990. The book has xxiv initial and 134 pages in the text and it has figures, tables, maps and diagrams. Height 25 cm. It also has bibliography and index. ISBN 0-8767-0190-2

Or

একটি বইয়ের আখ্যা “গদ্যকবিতা”। বইটি লিখেছেন কবি বিনদ বিহারী কুন্ডু। রথিন প্রকাশনী, কলিকাতা থেকে প্রকাশিত। বইটির প্রকাশকাল ১৯৮৫। প্রাথমিক পৃষ্ঠা সংখ্যা [বারো] এবং মূল বইয়ের পৃষ্ঠা সংখ্যা ২৩৪। গ্রন্থপঞ্জি ও নির্ঘন্ট আছে। উচ্চতা ২৭ সেমি। আইএসবিএন ৯৭৮-৯৮৪-১১-২৩৪৫-০।

12.5

(b). A book titled “Introduction to Physics and Chemistry”, edited by Professor Abu Abdullah Chowdhury and Dr. Jibon Kumar Mistri. Fourth edition, published by Trim Education Company, Dhaka, London and New Delhi in 2005. It has xiv initial and 364 pages in the text. Has Figures, Tables, Graphs and Charts. Height 26cm. Has bibliography and index. ISBN 13: 978-983-41-6860-2

Or

একটি বইয়ের আখ্যা “ রসায়ন শাস্ত্রের ইতিহাস”। বইটি সংকলন করেছেন অধ্যাপক গোলাম রাসুল কাজী ও ডঃ হাসান চৌধুরী। মনি-মুক্তা প্রকাশনী কর্তৃক ঢাকা থেকে প্রকাশিত। বইটির প্রকাশকাল ২০১৮। দশম সংস্করণ। প্রাথমিক পৃষ্ঠা সংখ্যা [নয়] এবং মূল বইয়ের পৃষ্ঠা সংখ্যা ২৪০। গ্রন্থপঞ্জি ও নির্ঘন্ট আছে। উচ্চতা ২৮ সেমি। আইএসবিএন ৯৭৮-৯৮৪-১৪-২০৪৩-৯।

[SAMPLE COVER PAGE]

Retake Mid-Term Exam Fall 2020

Course Code:

Course Title:

Assignment Topic:

Student's Name:

Student's ID No.:

Semester's Name and Year: Fall 2020 Semester

Submission Date:

Mobile Phone:

Course Teacher's Name and Designation:

Department of Library Management and Information Science

Royal University of Dhaka

Banani, Dhaka-1213.